



Campton & Chicksands Neighbourhood Plan

CAMPTON AND CHICKSANDS NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES

Date of meeting	Monday, 8 th March 2021 : 7.00pm
Venue	Meeting conducted online via Zoom
Attendees	Dave Baker; Angela Baker; Sue Lamb; Paul Booton; Alec Hardie; John Ayres; Deborah Maggs; Sue Hardie (joined towards the end of the meeting).

1. Apologies	
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2. Declarations of Interest	Dave & Angela Baker declared residing adjacent to land proposed for designation as LGS; Sue Lamb declared ownership of land and residing opposite land proposed for designation as LGS.
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3. Minutes of last meeting	Minutes of last meeting (11/01/21) were accepted.
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4. Matters arising from the Minutes	
ACTIONS assigned at last meeting	All Actions issued at last meeting have been carried out and completed successfully, other than receiving the NP Policies Map from Tom Price – this should be forthcoming within the next week or so.

5. General Update	
	It was agreed that when the Draft Plan is finalised, access will be opened up to the Parish Council for their review and approval. Guidance will be given to highlight where the significant changes have taken place within the document. Encouragement will be given to the Councillors to enter into an email discussion to work through any issues or concerns, ahead of a formal meeting to approve (or otherwise) the submission to CBC. It was a thought that a two week period for the above, should be enough. Updated GI Plan is almost completed by Jon Balaam (needed before submission). Once the formal submission of the Draft Plan has been made to CBC, Reg 16 should take place within 1-2 weeks and will run for 6 weeks. It is understood that the NP Steering Group should not enter into discussion with respondents about the Plan, but merely to advise about progress. All documents will be hosted on the CBC website, with links also from the Parish Council website. CBC will promote and run the whole process and will appoint an Examiner. At completion responses will be available to read on the CBC website and forwarded to the Examiner for deliberation. Any questions or clarification asked for by the Examiner, will come through CBC. When the examination is complete, the Steering Group will be notified of the outcome and changes required, once these have been met, CBC will organise the Referendum.

	ACTION: Dave to forward Tom Price contact details of all respondents to the NP Consultation Reg 14. ACTION: Dave will send a short and concise email to all those who requested to be updated on the progress of the Plan within their feedback at Reg 14.
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6. Review Status of CCNP & Supporting Documentation	
	Current Draft Plan version is 9.99 – now is this time for any minor wording changes, before the finalised version goes to CBC. All Working Group Chairs were asked if they were happy with how the Draft Plan stands – All agreed ‘Yes’. ACTION: Dave will send out link and password again to all Steering Group members. (This was done later the same evening)

7. Finance	No change since last meeting.
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8. Project Plan	Alec will update the Project Plan to reflect progress made and this will be posted on Drop-Box. ACTION: Alec to provide a pdf file to Dave of the finalised Project Plan, so that this can be included within the Appendices of the Draft Plan.
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9. A.O.B.	It was felt that there was no need for another meeting until after Reg 16 was in progress, therefore a provisional date for the next meeting was agreed for 26th April 2021.
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Date and time of next meeting: Monday, 26th April 2021 (provisional)

Zoom meeting – 7.00pm