



Campton & Chicksands Neighbourhood Plan

CAMPTON AND CHICKSANDS NEIGHBOURHOOD PLAN STEERING GROUP MINUTES

Date of meeting	Monday, 30 th November 2020 : 7.00pm
Venue	Meeting conducted online via Zoom
Attendees	Dave Baker; Angela Baker; Sue Lamb; Paul Booton; Alec Hardie; Sue Hardie & John Ayres.

1. Apologies	Jackie Willis & Deborah Maggs (technical hitch).
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2. Declarations of Interest	Dave & Angela Baker declared residing adjacent to land proposed for designation as LGS; Sue Lamb declared ownership of land and residing opposite land proposed for designation as LGS.
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3. Minutes of last meeting	Minutes of last meeting (15/10/20) were accepted.
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4. Matters arising from the Minutes	
ACTIONS assigned at last meeting	All Actions have been completed that were assigned to Dave surrounding updating the website page (copy sent to the PC Clerk) and posting Consultation Responses on Drop-Box. Alec forwarded Excel programme for charting feedback data.

5. Review of Reg 14	
Baseline Response Statistics	Consultation period ended at midnight on the 18th November 2020. 85 representations in total were received (the last one coming in with 3 minutes to go!):- 24 (28.2%) - Support without Modifications 37 (43.5%) - Support with Modifications 5 (5.9%) - Do Not Support 19 (22.4%) - No Response either way It does seem that 3 of the above total may be duplicates. Ignoring the 3 possible duplications, the breakdown is as follows:- 26 – Chicksands Residents 37 – Campton Residents 5 – Landowner or Agents 8 - Statutory Consultees 6 – Others No responses received from JFC.

	Age breakdown showed an average age of 54 from those who provided an age on their response (youngest 22, oldest 87). Response method used showed:- 18 – Paper Response Forms 67 – Online Response Forms 3 – Calls to Helpline for assistance 2 – Hard copies of Plan requested Consultation Statement is very close to being completed and charts of all the above, plus other useful statistics will be added. ACTION: Dave to complete Consultation Statement and Appendix 22 as much as possible at this stage. It was agreed that the overall responses received was encouraging and although some negative feedback was received, there was also much support for other aspects of the plan. A local resident sent a letter of thanks to everyone involved in producing the Draft Plan, on a job well done.
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6. Response Review, Priorities & Actions	
Response	Fairly pleased with the number of responses received and all representations have been acknowledged by email or letter. All draft documents that were available via the website page have now been hidden from view, these will be replaced when updated documents are ready to be uploaded. A 'Thank You' message to all respondents has been posted on the website, Facebook and in the Parish Newsletter. The full Summary Spreadsheet of all responses is now on Drop-Box, although some of the very long letters/emails will have to be accessed via the original files.
Priorities & Actions	Respondents from CPE did not find favour with LGS Site 13, with all 26 respondents opposing this proposal. Also 17 of the 26 respondents opposed the Option 2 Rights of Way footpath proposal. It was agreed that a timely response should be made to provide clarification regarding CPE proposals, rather than wait until the full SG responses / amendments on the Draft Plan have been agreed and published. Therefore, Dave will draft a letter to go out to the respondents concerned and the Solicitor most likely acting on behalf of the landowners, to the effect that both of these proposals will be dropped (subject to Parish Council support). ACTION: Dave to draft letter regarding the above and circulate to SG, Parish Council and Tom Price at CBC for approval before sending. It is understood that The Greensands Trust are pursuing Rights of Way Option 1 in relation to the Flit Valley Walk Phase 2. John and Sue are also working on Option 3 with the Rights of Way Officer at CBC. ACTION: All Working Groups to go through the Summary Spreadsheet and build their responses to the comments on the feedback received, whether supportive or unsupportive and discuss what amendments need to be made to the Draft Plan. Please forward any amendments to the Master Spreadsheet to Dave, so that the Spreadsheet can be updated accordingly.

	It was considered that all Working Groups would need at least 2-3 weeks to go through all the information, it was in our best interests to take the time to get it right at this stage. All outcomes and progress will be reviewed at the next meeting in January 2021. It was discussed that if any matters came up from the representations received from the Consultation that hadn't been covered within the Draft Plan, these would be recorded and collated together, with a view to being passed onto the Parish Council or CBC for future consideration. Paul raised the issue of contradictory information in the Local Plan regarding the area designated in Greenway (0.47 hectares – equating to approx. 15-22 dwellings, not 66 as being shown). Correspondence has been sent to CBC, Mark Liddiard and the Inspector, but no response has been received from any of them. The outcome of this may have a bearing on what eventually will go into the Draft NP Plan. ACTION: Dave will ask Tom Price if he can offer any information on the above.
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7. Finance	No change since last meeting, although the Greensands Trust are working on mapping amendments, so an invoice is expected to be forthcoming for approximately £130 plus VAT.
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8. Project Plan	Alec has updated this on Drop-Box to show the end of the Reg 14 Consultation Period. It was agreed that only a previously two week allocation for updating the plan was unrealistic, but it was thought that maybe Reg 15 & 16 might give an opportunity to pull some time back.
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9. A.O.B.	Sue asked about a deadline for Working Groups to get their feedback responses in? It is hoped that by the next meeting the Summary Spreadsheet will be fully completed and we will be in a position to be able to discuss and agree on any amendments that need to be made. Dave will talk to Tom Price regarding clarification on letters to Landowners. Where conflicts are present, it is up to each side to state their own case and it is the job of the Inspector to decide on the overall outcome.
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Date and time of next meeting: Monday, 11th January 2021

Zoom meeting – 7.00pm