



Campton & Chicksands Neighbourhood Plan

CAMPTON AND CHICKSANDS NEIGHBOURHOOD PLAN STEERING GROUP MINUTES

Date of meeting	Thursday, 15 th October 2020 : 7.00pm
Venue	Meeting conducted online via Zoom
Attendees	Dave Baker; Angela Baker; Sue Lamb; Paul Booton; Alec Hardie; Sue Hardie; Liz Bishop & John Ayres.

1. Apologies	Jackie Willis & Deborah Maggs.
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2. Declarations of Interest	Dave & Angela Baker and Liz Bishop declared residing adjacent to land proposed for designation as LGS; Sue Lamb declared ownership of land and residing opposite land proposed for designation as LGS.
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3. Minutes of last meeting	Minutes of last meeting (01/09/20) were accepted.
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4. Matters arising from the Minutes	
ACTIONS assigned at last meeting	All Actions have been completed that were assigned to Dave surrounding finalising the documentation for the launch of Reg 14, together with notifying the Parish Council and CBC of the launch date. The Action on Angela to put together a schedule for the delivery of leaflets was completed and if needed this schedule could be used again for any further leaflet drops.

5. Review of Reg 14	
Launch	It was thought that the launch went well; Leaflets all delivered in time for the start date; Consultees contacted; banner wraps put in place; posters pinned up; copies of documents made available; etc.
Progress to date	Copies of all representations so far have been posted on the secured DROP-BOX for SG members to access. Paul summarised the 24 responses received so far, into three areas: Statutory / Campton / Chicksands Private. There have been some responses received from Statutory Bodies, including Anglian Water, Natural England, Campton Lower School etc. Four responses so far from Campton residents (mainly positive). Fourteen responses received from Chicksands Private residents, although these are actually only from nine individuals; main concerns revolve around the proposal of LGS designation and footpath routes.

	The 1906 Open Spaces Act has been cited, although we consider this does not apply in this instance (this deals with the purchasing of land for community use). The NP comes under the 2011 Localism Act and the National Planning Policy Framework (NPPF) which has provisions for identifying land for protection against future development. Representations to date do raise queries over the legal status of the land at Chicksands Private, which is a concern to the Steering Group. This is being followed up urgently with Central Beds Council and other interested parties. The Steering Group are keen to achieve clarity on this as soon as possible. It was agreed that any decision on amendments to the Draft Plan regarding the LGS proposal at CPE should be made at the end of the Consultation Period, as it was the democratic thing to do. Other agreed amendments to the plan will also be made following receipt and review of all feedback. Dave & Paul have put together a statement which clarifies the situation around LGS, in the hope that this will alleviate concerns around this issue. This statement will be posted on the PC website in the morning (Friday, 16/10/20) and a link to this and other such updates, will be referenced to within the NP Newsletter Update Report. ACTION: Dave to update website page and send a copy to PC Clerk. ACTION: Dave to post on DROP-BOX additional response received. (Total now 25)
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6. Further options for promotion of Reg 14	Having extended the consultation period from six weeks to eight weeks, it was felt people would possibly put it to one side and forget about it. Therefore, it was felt that reminders needed to be made; ie. Parish Newsletter which would be going out at the end of October, as well as the usual NP update report, a front-page advert could be used to catch people's attention. Depending on response numbers, maybe an additional flyer drop to remind people of the closing date approaching (7-10 days before the end of the consultation period). A4 posters around Campton and Chicksands, would be replaced with A3 posters towards the end of the consultation period, to be more noticeable. Everyone agreed that it was important to engage people as much as possible and support was needed to be shown in order for CBC and the Inspector to validate proposals within the Draft Plan. Dave reported that to date one telephone call had been received asking for assistance in making a representation, but no requests for paper copies had been made so far.
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7. Finance	Only one expenditure payment since last meeting; £411.10 (printing costs for the Reg 14 documentation). Sue confirmed that there was still £1374 remaining in the kitty. Dave reported that if new modified maps were needed from GST, this would cost in the region of £260.
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8. Project Plan	Alec said that the Project Plan had leaped forward with the completion of the Reg 14 preparations. This now showed an overall Completion Date around 23/08/21, assuming Covid-19 does not hold up progress again. Government guidance will continue to be followed and the situation dealt with if/when it happens.
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9. A.O.B.	At the end of the consultation, responses will need to be summarised and recorded in the form of Pie Charts for example. ACTION: Alec will forward to Dave an Excel program that makes this task easier. Paul wondered if time could be spent before the end of the consultation period, working on replies to the responses already received. It was felt that if time permitted then this could be done, although nothing would be final until all responses were received and the consultation period had ended. Date of next meeting to be confirmed; possibly a few days after the end of the consultation period (18th November 2020).
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Date and time of next meeting: TBA