



Campton & Chicksands Neighbourhood Plan

CAMPTON AND CHICKSANDS NEIGHBOURHOOD PLAN STEERING GROUP MINUTES

Date of meeting	Tuesday, 26 th May 2020 : 7.00pm
Venue	Meeting conducted online via Zoom
Attendees	Dave Baker; Angela Baker; Sue Lamb; John Ayres; Paul Booton; Alec Hardie; Sue Hardie & Deborah Maggs.

1. Apologies	Jackie Willis
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2. Declarations of Interest	Dave & Angela Baker declared residing adjacent to land proposed for designation as LGS; Sue Lamb declared ownership of land and residing opposite land proposed as designation as LGS.
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3. Minutes of last meeting	Minutes of last meeting (09/03/20) were accepted.
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4. Matters arising from the Minutes	
Regulation 14 Consultation	Minor amendments requested by the Parish Council to text within the Draft Plan have been made. Consultation preparation has been postponed for the time being: Testing of automated email and telephone replies by Alec; leaflet delivery schedule by Angela. A dedicated email address has been set up for NP Consultation – confirmed with Tom Price that we can and should use this. All Consultation dates previously set out have had to be postponed, due to current government guidelines and restrictions. NP meeting scheduled for 8th April 2020 was cancelled due to postponement of proceedings because of the coronavirus outbreak.

5. Coronavirus & NPs – Current Advice from Ministry of Housing Communities & Local Government (Locality & Central Beds Council)	
a. Review Advice	Coronavirus Act 2020 – Impact to Activities: 8th April 2020 – Advice was issued to NP Groups by MHCLG, CBC & Locality. No referendums are allowed to take place until 6th May 2021, although getting the Draft Plan through the consultation stages, will still give it significant weight in planning decisions, even before going to a Referendum. With regards to public consultations, eg. Reg 14, NP Groups must consider the government’s guidelines at the time. In early stages of lockdown consultation impractical.
b. Interim Events	28th March 2020 - A request was received by the Parish Council for copies of the Design Statement and Draft Plan by DLA Town Planning Ltd. Advice was taken and it was decided not to release copies in advance of Reg 14 being launched. 18th April 2020 – CALA Homes sent out an information leaflet to all Campton residents, outlining their proposal for the Greenway site HAS08. Both parties have been informed they will be added to the Reg 14 contact list.
c. Current Situation – May 2020	It is understood from Tom Price, that CBC are hoping to be in a position in a week or so to issue further guidance on NP Groups being able to move forward with public consultations in a way that demonstrates the whole community has been reached and included. This will be based on new advice from MHCLG. ACTION – Dave will chase TP in a week or so, if he hasn’t heard anything.
d. Group Discussion	Once a new timetable is established for moving forward with Reg 14, all interested parties, ie. Landowners, developers etc. would all have access to the documentation. It was agreed by the members of the Steering Group, that if TP comes back with new guidelines allowing progress with public consultation, then they would be happy to move forward with Reg 14. It was acknowledged that we do not want to lose any more momentum than necessary but appreciated that there might be a long delay between consultations and a referendum, although during this time CBC still have to go through Reg 16. Paul suggested that there might have to be a review on the housing section to take into account the CALA Homes proposal that is now on the table; possibly pushing more towards a linear development instead, although Dave seemed to think that the plan reflected this already. Paul said that documentation he had suggested that from the outset CBC should have provided us with the Council’s expected number of houses that should be accommodated within the Parish; there was an assumption that this was 66, but because CBC have not told us this, it made it difficult to challenge. It was a general consensus that the Draft Plan goes out as is and see what feedback was received, with an expectation that there will inevitably be some changes that will have to be made at a later stage. It was appreciated that it will be a significant challenge to engage with people again and emphasis was needed on getting as many people as possible to make a response, whether positive or negative, so it can be shown that a full consultation has taken place, albeit under government guidelines. Deborah asked if Dave could ask Tom Price to offer guidance on wording to encourage people to respond rather than do nothing. It was deemed essential that the public consultation was advertised well ahead, ie. Posters on lampposts & noticeboards, notification in newsletter etc. Hopefully leaflets can be delivered by hand, if not then posting them may be a viable alternative, although costly.

	Paul has extra documentation that outlines protocol for NP Steering Groups to adhere to; he questioned how many individual people have been involved in the creation of the NP so far..... Dave answered that he thought approximately 30; this exceeds the 21 individuals stated as being a minimum. ACTION – Paul will scan these documents with important parts highlighted and circulate to the group.
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6. Finance	
	Only recent Invoices received were from Dave, totalling £75. ACTION – Dave to update Groundworks for the Year End (31/03/20) spending.

7. Project Plan	
	Due to the fact that progress has been on hold for the past couple of months, no changes will be made on the Project Plan until a new timetable for progress can definitely be made.

8. A.O.B.	
	When Dave hears from Tom Price, he will get in touch with all Steering Group members and share any new guidelines announced. If it is felt that we can progress with the launch of Reg 14, then another meeting will be scheduled to discuss how we move forward.

Date and time of next meeting: TBA