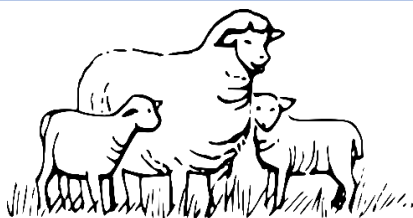


Campton & Chicksands Neighbourhood Plan



CAMPTON AND CHICKSANDS NEIGHBOURHOOD PLAN STEERING GROUP MINUTES

Date of meeting	Wednesday 27 th March 2019, 7:30pm
Venue	Campton Village Hall
Attendees	Dave Baker, Paul Booton, John Ayres, Sue Lamb, Liz Bishop, Sue Hardie, Alec Hardie, Jim Turner

1.Apologies	
	Jackie Willis, Angela Baker

2.Declarations of Interest	
	Sue Lamb; ongoing as in previous meetings

3. Minutes of meeting held on 27th February 2019	
	It was pointed out that progress attributed to the Housing WG in section 8 of minutes from 27 th February was actually that of the Community and Infrastructure WG. Otherwise minutes from the last meeting were accepted.

4. Matters arising from the minutes	
	Given that Paul Booton (Housing WG) gave his apologies at the last meeting Dave Baker revisited the discussion held at that meeting on whether or not to reference CBC technical information and decisions on housing site allocation from the pre-submission Local Plan in the draft Neighbourhood Plan; and just how such reference might be made. The idea being to demonstrate level of “fit” or otherwise with NP consultation outcomes and perhaps use published CBC data to exclude sites in the NP. Paul indicated that this had been debated at length within his workgroup. To date reference to specific sites had been avoided .The question “would the planning inspector look for some reference in the plan?” was considered.
	There was further discussion re: the nature of any future development within C&C. John Ayres replied by highlighting that feedback gained from residents of C&C from the public consultation was swayed heavily towards no development at all or very limited development.

	Dave and Paul generally agreed that further public consultation may be necessary regarding any specific development proposals coming forward within the parish. Liz Bishop asked whether development on the Greenway site is generally held as being more acceptable than elsewhere in the parish? Paul replied that the main drawback of accepting development at the Greenway site would be that the closer proximity of Campton to Shefford would negate the argument upheld until now of preventing coalescence of Campton and Shefford.
	Alec Hardie questioned whether specific named developments are NP business or whether they are matters more suited to the Parish Council. Paul replied that specific developments are definitely NP business as it is the local consultation and technical detail outlined in the NP that must be considered by developers.
	Dave canvassed the SG regarding the potential inclusion of site specific references in the draft NP and potential implications. Liz stated that if other parishes have mentioned specific sites in their Neighbourhood Plans then there is no reason that C&C shouldn't. The SG then discussed various sites in the parish briefly. Paul to consider how site specific references might be included in the draft NP.
	Dave then skipped back to section 4) from the previous meetings minutes and asked Alec if he was happy with the stages of preparing the draft plan. After discussion it was agreed that Dave is to action directing Alec in the order of stages and processes of preparing the draft plan.

5. Budget Report	
	Sue Hardie reported on expenditure and the remaining budget. The grant will close end of March. Dave will request a list of all invoices and cheques raised by the Parish Council clerk (on behalf of the NP Steering Group) to be sent to Sue. Final cross check before the grant account is closed.

6. Project Plan Update	
	Alec Hardie highlighted an absence of WG minutes generally being uploaded to dropbox, leading to a lack of clarity on how close the plan is to completion. Dave was asked to stress the importance of WG providing minutes and records of their meetings for this reason.

7. Progress reports on internal audits of policies/references and design statement	
	A representative from each WG gave an update on their progress with the internal audit. Community Infrastructure, Transport & Movement, Housing and Environment WGs had completed their allocated audit. Only Local Heritage & Business & Employment had yet to complete the exercise.

	Questions were raised regarding standardisation of format and layout. Dave stated that standardisation will be introduced upon Jackie's return when he expected work to start on drafting the plan. It was remarked and generally agreed by all WGs that it was beneficial to have feedback from other WGs. Dave stated that an effort should be made also to reply to each auditing group with feedback to their comments and suggestions. Regarding the Design Statement, Dave asked whether everyone was happy with the contents. The general agreement was that everybody is happy with the Design Statement and that it just requires proof reading.
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8. Reports from Working Groups	
Environment Working Group	Sue gave a report. Members of the WG have met with Jon Balaam to discuss policy. The WG are now looking at revising their policy relating to the dead end footpath on SSNR. Jon Balaam has voiced his reluctance to extend the footpath into a circular walk if further development takes place in close proximity to SSNR.
Transport and Movement Working Group	Alec gave a report. WG have been engaged in preparing the draft plan and little else.
Housing Working Group	Paul gave a report. WG have been revisiting their policy and references with relation to some possible revision.
Local Heritage Working Group	Dave gave a report. Little activity as members of the WG have been on holiday.
Business and Employment Working Group	Jim gave a report. Little or no activity from the WG due to the absence of Jackie Willis.
Community Infrastructure Working Group	Liz gave a report. Policies for the plan have been updated in line with feedback. Deborah has extracted quotes from the public consultation to include in the plan. Further discussion has taken place with PRIEM reference a play area on Chicksands residential; residents have voiced their concerns that such a play area may create a nuisance with regard to noise and anti social behaviour etc. The WG are also looking to revise their policy regarding Campton lower school.

9. Next steps for writing draft plan	
	Dave currently expects that he and Jackie will begin writing up the full plan on Jackie's return. They will aim to standardise format without altering content and liaise closely with the WGs.

10. A.O.B.	
	Dave informed the meeting that CBC may be prepared to provide funding for information display boards depicting local heritage and wildlife etc. within the parish.

	Paul appealed for any information relating to a historical battle that is said to have taken place within the parish close to Campton and in particular the unearthing of cannon balls from the battle. It was also stated that although the Friends of Campton meeting that was due to take place was cancelled at the last minute this meeting will be rescheduled for a later date.
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Date and time of next meeting: 7:45pm on 24th April 2019 at Campton Village Hall.