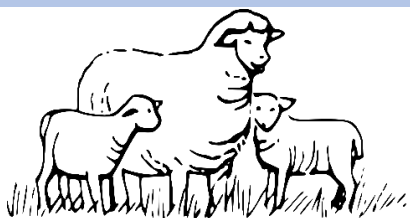


Campton & Chicksands Neighbourhood Plan



CAMPTON AND CHICKSANDS NEIGHBOURHOOD PLAN STEERING GROUP MINUTES

Date of meeting	Wednesday 27 th February 2019, 7:30pm
Venue	Campton Village Hall
Attendees	Jackie Willis, Dave Baker, John Ayres, Maggie Marsh, Sue Hardie, Alec Hardie, Jim Turner

1.Apologies	
	Angela Baker, Paul Booton, Sue Lamb. It was also mentioned that John Westgarth has decided to stand down from his position on the NP team and that a special vote of thanks should be given for all his efforts

2.Declarations of Interest	
	None

3. Minutes of meeting held on 23rd January 2019	
	Minutes of last meeting (23/01/19) were accepted

4. Matters arising from the minutes	
Greensand Trust final invoice	The final invoice from the Greensand Trust as mentioned last month has now been paid.
Project Plan	Alec Hardie pointed out that the end state of the project plan had not yet been clearly defined. Jackie Willis stated that the end state should be clear by the end of the evenings meeting.
Draft policy final copies	It was stated that all working groups have now completed final copies of their Draft Policies. This was necessary for each working group prior to the 9 th February consultation event and all working groups had completed this task.
Monthly report to the Parish Council	Dave Baker agreed to provide the monthly report to the Parish Council.
Updates to Facebook and the Parish Council website	Jackie Willis stated that she had updated the PC website with progress on the NP but not the Facebook page. However, she also stated that very little activity seemed to have taken place on the Facebook page recently.
Updates to the Parish newsletter	Dave Baker agreed to provide this.

Display boards	Display boards required from Central Beds council for the consultation event had been borrowed and returned successfully, as had a number of boards from the church.
Record a vote of thanks	It was requested that a vote of thanks be recorded for the efforts of Pat Griffin, Angela Baker and Kathy Taylor in organising and delivering refreshments at the consultation event.
	Alec Hardie raised the question: has Paul Booton's concern regarding consistent wording under AOB been actioned? This related specifically to the Neighbourhood Plan's representation of the Greenway site allocation in CBC's draft Local Plan. Jackie Willis clarified that changes had been made to the Community & Infrastructure section to ensure consistency with the Residential section.

5. Budget Report	
	Sue Hardie distributed several copies of the budget report. No new transactions had taken place since last month, there is still in excess of £2000 remaining of the budget. No more spending is planned, less any further photocopying that is required. March is the final month to spend the remaining budget. Any outstanding claims that still need to be made against the budget must be received and paid out by the 31st March. John Ayres asked about the possibility of future village hall bookings being paid for from the budget. Jackie Willis stated that this was not possible, with the end of March being the cut off date that the budget can be used for this. Alec Hardie enquired whether the final version of the NP is to be printed and distributed to the residents of the parish and if so how would this be provided for. Jackie Willis explained that the final version of the NP will be available for residents to view on several websites.

6. Project Plan Update	
	Alec Hardie has updated the Project Plan but not yet uploaded it to drop box. Jackie Willis stated that it will need amendments due to changes introduced by CBC. Not all information will be available to complete the Project Plan until the green infrastructure plan is published at the end of March. Any comments from CBC regarding the NP will be returned by May, so the NP will not be submitted until June at the earliest.

7. 9th February consultation event	
	The headcount of attendees at the consultation event was 46 people including the NP group members themselves. Dave Baker remarked that this is a similar number of attendees at previous NP related events. Jackie Willis voiced her disappointment that more families with children had not attended the event but pointed out that it can at

	least be demonstrated that engagement was attempted through the use of leaflets and advertising etc. Jackie Willis called for a vote of thanks to be given to everyone involved.
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8. Progress with draft plan and next steps	
General	Discussion was made regarding CBC's technical information provided on the Call For Sites and in particular their outlines for which sites are suitable or unsuitable for development. The idea was then put forward that this information could be included in the NP. It was also discussed how this information could be included in the plan to demonstrate how these proposals do/do not fit with residents wishes as illustrated by public consultations. Jackie Willis next explained that now that the draft NP policies have been through a process of public consultation and scrutiny she proposes a period of internal audit /review. This to be achieved by each working group reading and checking the policies of each others plans thus far and providing constructive criticism. In particular each group is also asked to examine the Village Design Statements and provide feedback. Jackie will provide a list of criteria for each working group to check others policies/plans against. Dave to co-ordinate which group reviews what.
Environment Working Group	Environment: John Ayres presented a Designated Green Spaces update. In particular he queried some of the advice given by Jon Balaam regarding designation based on "views". Discussion was made relating to "views" having been included in previous plans. Tim Bishop has now completed a tree survey as directed. John presented some of the results. Progress was outlined on the possibility of a permissive footpath being established on land adjacent to Chicksands residential. Responses to the 9th February consultation have been written up. Various green space proposals have been put forward.
Transport Working Group	Two group members have met in the intervening period. Caroline Greet has been tasked with cross referencing policies with feedback.
Housing Working Group	Have met and discussed outcomes of 9th February consultation. Idea of childrens play area at Chicksands residential estate is being investigated and possibility of it being supplied by PRIME. Regarding Campton school, policy of possibly replacing mobile classrooms with permanent structure has been discussed with school staff. This is now due to be discussed by the full board of school governors. However, this is affected by possible move to a new 2 tier school system in Bedfordshire which may affect the school. Awaiting outcome of this.
Local Heritage Working Group	WG meeting has not been held since the 9th February consultation. However, feedback was positive and only some minor wording changes have been made to policies. Now awaiting feedback and direction from proposed internal audit.

Business and Employment Working Group	All feedback from the 9 th February consultation agreed with the policies put forward by the WG. Jackie Willis has sent out an email questionnaire to a number of local businesses inviting their ideas also.
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9. Dates for Steering Group meetings 2019	
	The following dates were agreed for subsequent Steering Group meetings for the next 4 months: 27th March 2019 7:30pm 24th April 2019 7:45pm 22nd May 2019 7:45pm 26th June 2019 7:45pm

10. A.O.B.	
	John highlighted the Friends of Campton meeting taking place Saturday 2 nd March in the village hall.

Date and time of next meeting: 7:30pm on 27th March 2019 at Campton Village Hall.