

MEETING OF CAMPTON AND CHICKSANDS PARISH COUNCIL

Minutes of a Meeting of the Council held in Campton Village Hall on Thursday 2nd February 2023

Present: Cllr Baker as Chairman, Cllr Ash, Cllr Booton, Cllr Sibley, CBC Cllr Tony Brown CBC Cllr Mark Liddiard.

Apologies: Cllr Turton, Cllr Longson

12/23 MINUTES:

The Minutes of the meeting held on 5th January 2023 were signed as a true record of the meeting.

Matters arising:

Clerk has arranged for Cllr Sibley to attend the Village hall Committee meeting next week.

13/23 DECLARATION OF INTEREST/REQUEST FOR DISPENSATION:

Cllr Ash declared an interest in respect of the Church burial ground, his wife is a Church warden.

14/23 PUBLIC PARTICIPATION:

None

15/23 UPDATE BY CENTRAL BEDFORDSHIRE COUNCILLOR:

- The Budget consultation is now complete, there were 600 responses, 75% in agreement, 40 residents felt there should have been a small increase. CBC have planned a 1.9% increase or the next four years.
- Voter's ID will be required for the May elections, certificates are available from CBC for those residents who do not have photo ID. Clerk will arrange a post for FB, website and update residents via the newsletter.
- The bus fares in Central Bedfordshire have been capped at a maximum of £2 for any journey, one way, until end of March 2023, this is being subsidised by CBC.
- The Underpass is still an issue, CBC have now appointed an officer to lead this, there is a problem with the Control box electrics causing a pump failure.
- 4 Jet patchers are currently out 18 hours a day filling pot holes. The combination of snow and ice with rain has led to roads crumbling. Full repairs cannot be carried out in temperatures below 10C, so the jet patchers are carrying out temporary repairs. There is a new Highways contractor starting 1st April 2023.
- CBC are spending more now on roads than waste services, £15million is budgeted for roads with £12-13million being spent on waste services.
- Highways are now setting out a Highways Asset management plan and are keen to hear Cllrs views on paths and roads.
- Ward Cllr Grant scheme has been suspended from 13th March-5th May 2023 due to elections.
- CBC have received some census figures and will update the PC once there is more information available.
- Draft Assessment housing management survey is being arranged by CBC.

- The Portfolio holder will be looking at the roads near Priory House, they are not part of Highways but as an asset of CBC they do need to be maintained.
- Cllr Booton thanked the Ward Councillors for the funding towards the new climbing wall.
- Cllr Booton asked if anything could be done by CBC to assist with temporary traffic lights, the waiting times at some are excessive. Cllr Liddiard reported that utilities and developers apply for traffic management to carry out works but then the works are delayed but the traffic lights still go ahead. CBC are investigating.
- The next Call for Sites is not expected until 2024/25.
- Cllr Liddiard will look into the lack of street lighting around Priory House, when it is closed.
- A resident is concerned for the lack of a handrail on a bridge on the footway that leads from Top Farm to the A507, Cllr Liddiard will look into this.

Draft Assessment housing management survey

16/23 FINANCES:

Payments: February 2023

CJ Bain Bookkeeping and payroll £55
 Play Inspection Co £66
 N Power £208.83

Community account £31,059.42
 Business account £23,061.91
 As on 1/2/23

All payments have been made.

The mandate form was submitted to Barclays, there has been no further update, clerk will contact Barclays.

The Internal auditor is ready to carry out the interim audit, Clerk will arrange this.

Clerk has submitted JBB hours for 5 days working between July and December 2022. The agreement was that these hours would purely be for data entry, however this has extended to management and some admin, the PC will take this into consideration and perhaps look to budget for it?

17/23 PLANNING APPLICATIONS:

CB/22/04728/FULL 2 Greenway, 2 storey side extension. No objections.

18/23 REPORTS FROM COMMITTEES:

JOINT BURIAL BOARD:

Planning permission will be required for the wall and some additional quotes for works. Clerk and Clerk for Shefford are looking at possible options.

CAMPTON UNITED CHARITIES:

Cllr Ash has been communicating with the team winding up the Solicitors that had been instructed to Register the land, the application has been submitted but there has been no further update. Cllr Ash will check the land registry and see if it is registered or if another solicitor will need to be appointed?

P3 GROUP:

The P3 group volunteers are still carrying out work in the Parish.

19/23 PROJECTS/ONGOING ISSUES:

1. Climbing wall:
The company have agreed an installation date of 14th March 2023. They require access to water, electricity and toilet facilities, the FC have given permission to use the Pavilion. Cllr Booton will be the contact during the installation. Clerk will look to access the S106 money and Ward Cllr grant once the works are complete. Clerk will also update the Insurance company that there is a new piece of equipment.
2. Burial Ground Campton:
Clerk has carried out Topple testing in the burial ground, in the area the PC are responsible for, 3 monuments have been identified that may be unsafe. A tree survey has highlighted urgent attention is required to two trees in the burial ground on the PC side, all Cllrs agreed for the work to be carried out, Cllr Baker will speak to the residents in the neighbouring property and Clerk will contact the Church. Cllr Sibley suggested the logs and mulch be kept for residents, Clerk will ask for it to be left in the top corner of the cemetery. Cllr Ash reported that the wall around the Church will need repointing at some time in the future. Clerk is discussing Insurance cover for the wall with the current Insurance company.
3. Street lighting:
Clerk has the quote from Andy Muskett and from Allan Peacock, two further quotes were sought from Altitude services and Williams Lighting both declined the offer to quote. Cllr Baker proposed the PC go with the existing contractor, Andy Muskett, seconded by Cllr Booton, all agreed. The new lights will reduce the Carbon footprint and save the PC on energy costs.

20/23 CONSULTATIONS AND CORRESPONDENCE:

- BLMK Digital strategy.
- PCC Survey, completed.
- Walking in England information.
- Invitation to English Regional Transport Association transport forum on 11th February 2023.
- There have been more complaints regarding parking during football matches, Cllr Booton has spoken to the manager again, it was agreed that Clerk would contact the Community Police team for advice.

21/23 AOB:

- Clerk will look into the PC having a Civility and respect agreement.
- Clerk will contact David Granger regarding the feed and weed at the Recreation ground.

- Clerk has checked the defibrillator pads and battery and all are okay, clerk will look into an annual check with a professional company. A resident has also suggested some training should be made available to residents again? Clerk has a quote for £440 for 12 delegates with the PC providing the venue. Clerk will include a piece in the newsletter to see if there is sufficient interest?
- Clerk has started working on the Emergency plan, she has requested that Cllrs contact her with any groups or individuals that they feel should be included in the plan, Cllr Ash will ask the school if they are happy to be involved? Clerk will include some information in the newsletter.
- There are some hedges that need cutting back and some dead wood removing, Cllr Booton will forward photos to Clerk.
- Dog fouling on the Recreation ground has improved.
- Cllr Booton has checked the play area and sent the monthly report to Clerk.
- The Village hall have recently dug over and planted some grass seed on an area of grass that a van has driven over and parked.

22/23 DATE OF NEXT MEETING:

The next meeting will be the Annual Parish meeting followed by the monthly meeting.

Thursday 2nd March 2023 7pm in the Campton Village Hall.

2022-2024 Project Options	Cllr Notes	Cost to PC (Exc VAT)	Quote or Estimate	Committed Funds	Holding Account
Village Hall Car Park (Full)	Recent quote acquired by Cllr Longson from DJT Surfacing Ltd	16,501.57	Quote (17.11.2022)		Community Account
Village Hall Car Park (3 Sapces Only)	Estimate (DB) based on reducing the parking spaces from Approx. 9 to just 3 spaces	6,000.00	Estimate (DB)	£6,000.00	Community Account
Climbing Wall at Rec	4.5 m double sided climbing wall (NB £1330.71 S106 Monies) - Installation extra ?	3,383.62	Recent Quote	£3,383.62	Community Account
Village Gateway Signs	Proposal from Cllr Baker for 2 no. Gateways + Signs (Greenway & Priory Road)	2,173.76	Quote (Inst Est £1,000)		Community Account
Vehicle Activated Speed Signs	Via CBC costs are £5500 inc. survey, purchase & installation per unit	5,500.00	CBC Highways info.		Community Account
Streetlighting (LED Upgrade)	Quote acquired by T Medley from A Muskett - Upgrade to LED Halothane Lanterns)	7,084.00	Quote (09.11.2022)	£7,084.00	Community Account
Streetlighting (Std Replacement)	Estimate from A Muskett - Standard column & LED Lantern replacement (£1350 each)	32,400.00	Estimate (DB)		Community Account
Streetlighting (Heritage Replacement)	Estimate from A Muskett - Heritage column & LED Lantern replacement (£2000 each)	48,000.00	Estimate (DB)		Community Account
Recreation Gmd Pitch (Feed & Weed)	Partial Quote/Estimate from D Granger	660.00	Quote	£660.00	Community Account
Seed Funding Fund for Projects	Proposal from Cllr Booton in order to seed fund other PC Projects e.g. Picnic Area	10,000.00	Estimate	£10,000.00	Business Account
WiFi & Comms Equip at the Village Ha	Cllrs Sibley & Turton working on a costed proposal		In progress		Community Account
JBB Graveyard Wall Works	Awaiting full JBB consideration of options & quotes	6,000.00	Based on 20% of 30K	£6,000.00	Community Account
Legal Fees - Poor's Field & VH land	Total based on likely max of solicitor fees to cover both actions	2,000.00	Solicitor Estimates	£2,000.00	Community Account
JBB Data Project - Clerks Fees	Fees for Clerk's work on JBB data upload project	1,000.00	Budget Estimate	£1,000.00	Community Account
PC Agreed Reserves	The amount of money PC agree is the bottom line on reserves	15,000.00	To be agreed	£15,000.00	Business Account
			TOTAL (Approx. 50k)	£51,127.62	