

## MEETING OF CAMPTON AND CHICKSANDS PARISH COUNCIL

Minutes of a Meeting of the Council held in

Campton Village Hall on Wednesday 15<sup>th</sup> May 2019.

Present: Cllr Ash in the Chair, Cllr Baker, Cllr Martin, Cllr Longson, Cllr Fradd, Central Bedfordshire Cllr Tony Brown, Central Bedfordshire Cllr Mark Liddiard.

Apologies: Cllr Booton

### 67/19 ELECTION OF CHAIR AND VICE-CHAIR:

Cllr Martin proposed Cllr Ash as Chairman and Cllr Baker as Vice-Chairman, this was seconded by Cllr Longson. All Councillors agreed.

### 68/19 ACCEPTANCE OF OFFICE AND DECLARATION OF INTEREST:

The Clerk has emailed out a link for all Councillors to complete their Declaration of Interest with CBC, this is legally required within 28 days of taking up office. All Councillors completed their acceptance of office at the meeting. Clerk will mail Cllr Booton his.

### 69/19 PUBLIC PARTICIPATION:

A resident asked for clarification of the hearing re the Local Plan. Cllr Liddiard was able to explain the procedure. The initial hearing to clarify if the Council have complied with their Duty to Cooperate? is due to take place on Tuesday 21<sup>st</sup> May 2019, all residents are invited to attend. Subsequent hearing for individuals to attend to hear the discussion surrounding their own area are scheduled for June and July. The Cllrs will address the inspectors on 19<sup>th</sup> June 2019.

Subsequent to the discussions surrounding football at the last meeting a resident wished to confirm that the long tradition of football is upheld by the existing Saturday fixtures of Shefford Town and Campton FC. Also, the Covenant states: for the purposes of a public park playground or pleasure ground for the recreation of the inhabitants of the said Parish and for no other purpose whatsoever.

A resident asked if there would be better mobile coverage for the village? Cllr Brown will speak to Richard Wellam at CBC for advice.

A resident expressed concerns over Hanlon vehicles travelling through the village during the night, a vehicle had travelled through at 04.25 that morning disturbing her sleep. Clerk advised the resident to contact the noise pollution team at CBC, Cllr Liddiard will speak to CBC to see if there are any restrictions imposed on the company that they may be in breach of? The PC will contact Hanlon and ask that they be considerate to residents. **Resolved:** Cllr Ash to write to Hanlon.

Cllr liddiard has put forward the road surface on Greenway as a road is poor condition and the repair will be included in the 4 Year window. John Chandler has visited the site and will mark up for interim works to be carried out.

### 70/19 MINUTES:

The Minutes of the meeting held on 3<sup>rd</sup> April 2019 were signed as a true record of the meeting.

#### 71/19 DECLARATION OF INTEREST/REQUEST FOR DISPENSATION:

None

#### 72/19 UPDATE BY CENTRAL BEDFORDSHIRE COUNCILLORS:

A new Executive will be announced shortly.

The Town and Parish Conference on 21/5/19 has been postponed.

Cllr Brown is organising a trip to a recycling plant for any Cllrs interested? It will be mid-June.

The Environmental team have cleared the glass in the underpass and will include this on their future inspections for glass, rubbish and graffiti.

The grass cutting team are looking at the length of grass and trees covering signs outside the 30mph zones.

The Bedfordshire Police traffic team have been monitoring drivers. Over 70 local residents have been found to be driving inappropriately or speeding, Plain Police cars will be patrolling the A507.

Residents are able to see update information regarding the Local Plan on the CBC website. Cllr Liddiard advised the PC to look at the following points:

1. How the Council choose the number of dwellings? The allocation has changed, why?
2. What screening process was used?
3. The link between Shefford and Campton?
4. The design.

Any information the PC wishes the inspector to view can be forwarded to Mr Kemp at CBC. The Council will need to decide whether they would like to avoid all development or whether they are open to development dependent on size, design and landscaping?

The Inspectors can instruct the Council to make changes to the Plan.

Cllr Booton will be addressing the Inspector as a resident, Cllr Baker will possibly attend on behalf of the PC, to be confirmed.

#### 73/19 ROLES AND RESPONSIBILITIES, CONTACTS LIST:

Clerk will distribute a list of agreed responsibilities to all Cllrs. She asked that contact details be held by Cllrs but not passed onto anyone without the individual Councillor and Clerks approval.

#### 74/19 REVIEW OF COUNCIL DOCUMENTS:

The Councillors reviewed and agreed the following documents:

Code of Conduct  
Financial Regulations  
Risk Assessment

GDPR risk assessment  
Equality and Diversity and Equal opportunities statements

To be reviewed again May 2020.

#### 75/19 PLAYGROUND INSPECTIONS:

Unfortunately, John Westgarth will not be able to commit to play area inspections and therefore Cllr Booton will carry out the assessments. The clerk is looking at the relevant course for him to attend.

The Clerk will order the paint for the play equipment at a cost of £135 + vat for 3 2.5L tins. A recent repair has been carried out to the Swinging Plank by CPM playgrounds.

#### 76/19 LOCAL PLAN:

A draft representation has been prepared by Cllr Baker and Cllr Booton, this will be emailed out to all Cllrs to agree and comment upon. Further discussions to take place at the next meeting.

#### 77/19 INDIVIDUAL COUNCILLOR UPDATES:

##### NEIGHBOURHOOD PLAN:

The Steering group have completed their audit of accounts and the actual writing of the plan has now commenced. A considerable amount of time is being spent on preparing the supporting documents. The next step is Regulation 14, whereby another Consultation takes place, this time involving CBC, residents, statutory bodies, neighbouring towns/villages and local businesses.

There is approximately £2000 remaining in the budget which can be kept as the project is on-going. The PC did agree at the outset to contribute £500 if this was necessary, all Cllrs agreed that this can still be used if necessary.

The draft Green infrastructure report has now been received and the Steering group are reviewing it prior to the Parish Council, who will need to agree it.

Claire Poulton from the Greensand Country partnership will attend the next PC meeting to discuss the next phase of the Flit Valley walk between Clophill and Shefford. Members of the Steering group will also be invited to listen to her presentation.

A new dog bin has been fitted in Chicksands, due to the land having not been adopted by CBC the bin is actually on the fence within the CBC site, but it is intended for the use of Chicksands residents.

#### 78/19 PLANNING:

CB/19/01028/FULL 1 Greenway, single storey rear extension, first floor extension and pitched roof over porch. No objection.

#### 79/19 FINANCE:

Outgoing May

Benefice £64

Clerk Salary £488.63

Grangers £962.88 and £421.32

Eon £198.91

Play inspection £60

SLCC (Silsoe chq for 50% contribution) £78

Came and Company 3864.77 *(See 83/19 MINUTES of 5<sup>th</sup> June 2019)*

Credit £21,075 CBC

Community account £68,132.40

Business Account £22,984.96

The Clerk presented the AGAR to full Council, which was agreed and signed by the Chairman. The Clerk will now meet with the auditor.

#### 80/19 CONSULTATIONS AND CORRESPONDENCE:

An email from Luton airport regarding a consultation that they will be taking place later this year. The pc agreed to advertise the consultation on the website and in the newsletter.

Biggleswade Chronicle contacted the Clerk regarding the recent football decision. The Clerk directed them to the PC minutes from the meeting for further detail.

#### 81/19 AOB:

A Cllr discussed what the PC had achieved over the previous year and what the future plans were for the Council. It was agreed that once the Neighbourhood Plan is complete then the Council can start working on projects. Cllr Martin will look at the list of action points from the Parish Plan so that they may be compared to the Neighbourhood Plan.

The Clerk will arrange a session to go through old documents in September, hopefully Cllrs will be able to get involved.

The Village Hall committee have a 25-year lease on the village Hall with a contingency that was agreed by the PC. The village hall is looking to increase rates of hire.

There is currently a double issue of the newsletter in July and August it has been suggested by the editor that this changes to August and September. All Cllrs agreed.

#### 82/19 DATE OF NEXT MEETING:

The Next meeting will take place on Wednesday 5<sup>th</sup> June 2019.

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