

MEETING OF SHEFFORD AND CAMPTON JOINT BURIAL BOARD

Minutes of the meeting of the Board held via Zoom on Tuesday 9th June 2026 11am at Shefford House.

Present: Cllr Ash for Campton & Chicksands, Cllr Culleton, Cllr Silver, Clerk for Campton and Chicksands, Tammy Medley, Admin assistant Checka Quinlan for Shefford, Layla on Work experience.

Cllr Mackin for Shefford via Teams

10/26 APOLOGIES/ DECLARATION OF INTEREST:

Cllr King,

11/26 ELECTION OF CHAIR:

Cllr Culleton proposed Cllr Silver to take the role of Chair for the JBB Committee, seconded by Cllr Ash, all agreed.

12/26 MINUTES FROM THE PREVIOUS MEETING, MATTERS ARISING

The minutes from 24th March 2026 were proposed by Cllr Silver, seconded by Culleton, all agreed.

13/26 PUBLIC QUESTION TIME:

None

14/26 RIALTAS AND STAFFING, UPDATE ON INPUTTING:

Allessandra Marabese is now working for the TC as a Finance officer and is in the process of completing the accounts for the last financial year, going forward quarterly reviews will be available to ensure the JBB is on budget.

Inputting of historical documents continues.

15/26 FINANCE:

All full update of the accounts will be available at the next meeting when the finance inputting for Shefford TC is completed.

16/26 TO DISCUSS TWO PLOTS WITHIN THE CEMETERY:

Due to confidentiality issues within the cemetery items were discussed but recorded within the minutes with limited information.

Two situations have arisen within the cemetery. TM explained the first situation; an action plan was agreed. TM has been in contact with the family members involved and an appropriate resolution has been met. TM will make the arrangements for the internment.

The second issue was a request for reservation of a plot, the Rules and Regulations state that the JBB no longer reserve plots but TM felt this case warranted discussion by the JBB Cllrs, all Cllrs agreed that it would not be appropriate to allow reservation of the plot, additional ashes maybe interred to a full grave if required.

A request for a plaque to be placed on the grass in front of a memorial has been received, this is to accommodate additional inscriptions, the JBB Rules and regulations do not permit this and therefore it was agreed that it could not agree this request.

17/26 PLOT MARKING:

TM recommended going forward that all plots within the cemetery should be marked prior to funerals/internments. She has approached Neville's for a recommendation for plot markers and pens which they have provided, proposed by Cllr Culleton, seconded by Cllr Ash, all Cllrs agreed. TM will make the purchase.

18/26/ TO DISCUSS AND AGREE THE AREAS FOR FURTHER PLOTS:

TM and CQ outlined the next area for use for internments and the positioning of plaques, all Cllrs agreed.

19/26 GROUNDS MAINTENANCE:

Countrywide have now taken over the maintenance contract for the Cemetery in Shefford, David Granger is still contracted to maintain the Burial ground in Campton.

CQ will obtain quotes for extending the pathway alongside the full burial plots as burials have now taken place beyond the path.

08/26 CAMPTON BURIAL GROUND:

No further update

09/26 AOB

None

09/26 NEXT MEETING

Tuesday 8th September 2026, 11am via Zoom.