

## **MEETING OF SHEFFORD AND CAMPTON JOINT BURIAL BOARD**

Minutes of the meeting of the Board held via Zoom on Thursday 22<sup>nd</sup> January 2026 2pm.

Present: Cllr Ash for Campton & Chicksands as Chair, Cllr King, Cllr Culleton, Cllr Silver for Shefford, Clerk for Campton and Chicksands, Tammy Medley, Admin assistant Checka Quinlan for Shefford

### **48/25 APOLOGIES/ DECLARATION OF INTEREST:**

Cllr Mackin, Clerk for Shefford Francesca Fitch,

### **49/25 ELECTION OF CHAIR:**

Cllr Ash agreed to Chair the meeting. Each Council will review representatives and once all representatives are in place a Chair will be appointed.

### **50/25 MINUTES FROM THE PREVIOUS MEETING, MATTERS ARISING**

The minutes from 23<sup>rd</sup> October 2025 were proposed by Cllr Ash, seconded by Culleton, all agreed.

### **51/25 PUBLIC QUESTION TIME:**

### **52/25 RIALTAS:**

With both Francesca and Checka having been off on long-term sick there has been no further inputting to the Rialtas system as Rialtas have still got the back up for inputting of invoices for STC.

### **53/25 STAFFING:**

Due to covering for Francesca and Checka there has been no additional hours spent on the inputting of data. TM continues to make arrangements for burials. Cllrs from Shefford and CACS have helped by attending funerals.

### **54/25 FINANCE:**

We do not have a full finance update at the moment as Rialtas are still working on uploading the system.

Since beginning of August there has been:

11 internments

3 Statutory Declarations

9 Memorial permits.

With 1 internment booked for March so far this year.

All Internments, Statutory declarations and memorial permits have been invoiced for.

Bank balance as of 19/01/26 £61,963.97.

When carrying out the budget review, it was proposed that there would be no increase in the Precept charges to each council for the following financial year due to there being significant money in the bank. Both Councils have now been invoiced for the precept contributions.

### **55/25 GROUNDS MAINTENANCE:**

- There is an ongoing issue with molehills in the cemetery. This will continue to be monitored.
- At the last meeting Cllrs requested a dog bin be installed on Ampthill Rd by the gate that would be emptied by CBC. CBC have no money in the budget for this.
- Cllrs agreed a policy for all dogs to be on the lead; signs have now been fitted requesting all dogs to be on the lead whilst in the cemetery. There have been no complaints.

#### **56/25 CAMPTON BURIAL GROUND:**

Works have been completed to the JBB side of the Church wall in Campton and an invoice for £7,260 has been received. The work carried out has been to a very high standard. TM will arrange payment.

#### **57/25 AOB**

#### **58/25 NEXT MEETING**

Tuesday 14<sup>th</sup> April 2026, 10am via Zoom.